East Jackson Community Schools Band Equipment Use Form

We, the student and parent, signed on the back, acknowledge that my student has received the equipment listed on back in the condition stated. We further understand that a fee must be provided to the school for each piece of equipment used for any time during the school year in accordance with the conditions and fee schedule below. We understand that it is our responsibility to return the equipment to the East Jackson Community Schools in the condition in which it was received other than normal wear and tear as determined by the director and school administration. We understand that damage qualifying as normal wear and tear is covered by the annual fee, however, that we are financially responsible for all other damage done to the equipment and for the financial reimbursement to the school for all costs associated with returning the equipment to usable condition. We understand we are responsible for the replacement for any lost instrument. We understand that all equipment must be returned on or about June 1 at which time an opportunity will be given for either upgrade or re-issue of the same instrument for completed rental contracts.

**Fee Schedule -**  $50.00 per year for the first instrument $25.00 for any part of one semester

$25.00 per year for each additional instrument rented to the same student or within the same immediate family.

Percussionist: Bell Kits rental require purchase of personal drumsticks from director or on your own.

**Rental Year** The rental year begins on or about June 1st for students wishing to have an instrument over the summer. Other rentals will take place at the beginning of the new school year, or at any other point of the year deemed desirable. Regardless of when the instrument was received, the rental year ends on or about May 31st. All instruments must be turned in and, if needed, re-issued with appropriate rental agreement.

**Payment Options**

* **Installment Plan** - An installment or payment plan can be developed upon written request. The band director and school administrator will work with families on a case –by-case basis to assist. EJE instruments with additional requests than are in our inventory will be assigned when full payment is received.
* **Booster Account** - Students may use any funds available from their booster account to cover this fee upon written request to the Band Boosters through the band director. A $20.00 refundable deposit will be required to release the instrument pending verification of the account balance.
* **Booster Scholarship** – The Band Boosters provide need-based scholarships as funds are available. Application forms are available through Booster offices or the band director.
* **Alternate arrangements** – may be requested in writing to approved by the director and administration.

**Fee Payment** – Fees for high school marching instruments must be paid in full by the start of summer band camp or other arrangements made as noted above. Fees for concert instruments must be paid in full on November 1st. Instruments will be released upon receipt of a minimum of $20 payment toward each instrument. EJE instruments with additional requests than are in our inventory will be assigned when full payment is received.

**Instrumental Renewal**-EJSS Instrument renewal for the summer and next school year will begin in early June with the receipt of this form and the $20.00 minimum payment. Students renewing in June may keep their assigned instruments through the summer for the following year. Upgrading to a better instrument, when available, will only be considered at this time, otherwise the same instrument will be re-issued to the student. Students with unpaid rental fees will not be allowed subsequent rentals until the previous contract is fulfilled.

**“Try It – You May Like It”** – Students often wish to try other instruments based on personal reasons or the needs of the ensemble. Students wishing to “Test Drive” a different instrument may do so for two weeks with the completion of this form and $20.00 refundable deposit. If the student wishes to keep the instrument, the deposit will be credited to the rental fee and rest of the fee is due.

**Emergency Loaner** – Instruments will be loaned free of charge for up to 10 days in emergency situations as deemed by the director, most likely due to need for a substitute instrument for a repair or performance.

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## Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_School Year \_\_\_\_\_\_ - \_\_\_\_\_\_\_\_

## Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade 6 7 8

### Father Contact Information: Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Home Phone (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Mother Contact Information Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Home Phone (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Signatures We, the undersigned, acknowledge the policies outlined on the reverse

### Parent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\* \* \* \* \* \* \* \* \* \* \* \* Director’s Section to Complete \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \**

### Flute Clarinet Saxophone Trumpet Trombone French Horn Baritone Tuba Bell Kit

### Brand\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Serial Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Accessories: Case\_\_\_\_ Mouthpiece \_\_\_\_\_ Ligature\_\_\_\_\_ Neck Strap\_\_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Condition \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Current Replacement Cost \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Inventory Location: \_\_\_\_\_\_\_ EJE \_\_\_\_\_\_\_\_ EJSS Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Date Instrument Issued \_\_\_\_/\_\_\_\_/\_\_\_\_\_ Date Instrument Returned \_\_\_\_/\_\_\_\_/\_\_\_\_ Comment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Rental Fee Due: $50.00 (2nd Inst.) $25.00 New Book: $12.00 Percussion Book $17.00 Sticks $9.00

### Deposit Date: \_\_\_\_\_/\_\_\_\_\_ Owed $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Paid $\_\_\_\_\_\_\_\_\_\_\_ Balance Due $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ Call \_\_\_\_ Letter

### Date: \_\_\_\_\_/\_\_\_\_\_ Owed $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Paid $\_\_\_\_\_\_\_\_\_\_\_ Balance Due $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ Call \_\_\_\_ Letter

### Date: \_\_\_\_\_/\_\_\_\_\_ Owed $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Paid $\_\_\_\_\_\_\_\_\_\_\_ Balance Due $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ Call \_\_\_\_ Letter

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